

**Eatonville School District
Board of Directors Business Meeting
September 26, 2007
District Office Board Room, 7:00 pm**

CALL TO ORDER

President Tim Patterson called the meeting to order @ 7:03 pm. Also present were, Mr. Kirk Heinz, Director, Dr. Robert Miller, Director, Mr. Bruce Lachney, Director, Laura Severson, Student Representative, Superintendent Raymond Arment, Ms. Cathy Bryant, HR/ Business Manager and Ms. Debi Hamilton, Recording Secretary. Administrators present included, Mr. Garth Steedman, Principal of Eatonville High School, Mr. David Jacobson, Principal of CC and Lucy Fountain, Director of Curriculum and Assessment. Mr. Robert Homan was absent due to his work schedule. Also present were Ms. Kasey Wyatt, Project Manager.

FLAG SALUTE

President Patterson led the flag salute.

**CONSTRUCTION
UPDATE/ITEMS**

Kasey Wyatt

Ms. Wyatt updated the board on the following:

Mandatory walk through.

Received letter from Mayor Tom Smallwood that needed to go in the D-7 application process. The letter from the Fire Marshall is the remaining piece needed for the D-7 packet. The D-7 application/packet has been turned into OSPI and Kasey has a meeting with Gordon Beck, on 9-28-07 for follow up on the application.

Kasey educated the board on the D process.

The board had questions about the area cost allowance. Kasey will be getting back to them with the information they requested.

**Guest Speaker
Companionship Program**
Gretchen Sharpe & Kayla
Little

Superintendent Arment introduced Gretchen Sharpe who is a Para Educator in our Special Education Department. She in turn introduced Kayla Little who is the Student Representative for the Companionship Program. The Companionship Program is a Pierce County Sponsored Program that is dedicated to providing recreation and leisure opportunities for individuals with special needs and their families. Their goals are to enrich the lives of all who participate and to increase understanding and acceptance of disabilities as a natural part of life. They explained some of the activities they have attended and will be taking part of. One of Kayla's goals is to invite the HS students to be involved. The volunteers will have a club and will be part of the ASB meetings. There were questions and discussion. Superintendent Arment explained that \$5,000.00 from the Board/Superintendent Fund was put toward this program. The board thanked Gretchen and Kayla and expressed their appreciation for Kayla's enthusiasm.

CONSENT AGENDA
Motion on Consent Agenda

The consent agenda was brought forward for approval. President Patterson asked that item #72 be removed from the consent agenda for discussion. Mr. Miller made a motion to approve the consent agenda minus item 72. There was a second and the motion carried.

A. Approval of Minutes

1. September 12, 2007 Meeting Minutes

B. Classified Human Resources Approval:

1. Leave of Absence Request for Becci Sadoski, Support Services Assistant, effective 9-1-2007-6-18-2008

C. Certificated Human Resources Approval:

1. Employment of Mary Schactler, EHS-.200 FTE Math Teacher, effective 9/20/2007
2. Employment of Katie Mettler, EMS-.200 FTE Science Teacher (Buy out of plan period), effective 9-17-2007

3. Request to extend maternity leave to January 2, 2008 for
Janna Rush, EMS-7th Grade Teacher

D. Extra-Curricular Appointment Approvals:

#	Position	Name	Start Dt.	End Dt.
1	HS Asst VB	Cordes, Katie	8/20/2007	10/25/2007
2	HS Athletic Dir Stipend	Garland, Gary	9/27/2007	6/18/2008
3	HS Honor Society	Hancock, Tira	9/27/2007	6/18/2008
4	HS ASB Advisor	Hancock, Tira	9/27/2007	6/18/2008
5	HS Concession Stand	Hancock, Tira	9/27/2007	6/18/2008
6	HS Annual	Nellenbach, Kelly	9/27/2007	6/18/2008
7	HS Newspaper	Nellenbach, Kelly	9/27/2007	6/18/2008
8	HS Choir	Hunter, Jason	9/27/2007	6/18/2008
9	HS Band	Danielson, Susan	9/27/2007	6/18/2008
10	Pep Band	Danielson, Susan	9/27/2007	6/18/2008
11	Drama	Lucas, Weston	9/27/2007	6/18/2008
12	VICA	Mladenich, Jeff	9/27/2007	6/18/2008
13	FBLA	Powell, Kelly	9/27/2007	6/18/2008
14	FFA	Schactler, Mary	9/27/2007	6/18/2008
15	FCCLA	Steedman, Shannon	9/27/2007	6/18/2008
16	Knowledge Bowl	Moeller, Mike	9/27/2007	6/18/2008
17	HS Daffodil Coordinator	Moffitt, Linda	9/27/2007	6/18/2008
18	HS Interhigh Asst	Fritz, Alyse	9/27/2007	6/18/2008
19	HS Senior Advisor	Serdahl, Davina	9/27/2007	6/18/2008
20	HS Senior Advisor	Serdahl, Davina	9/27/2007	6/18/2008
21	HS Dance Club #1	Sanchez, Yvonne	9/27/2007	6/18/2008
22	HS Dance Club #2	Sanchez, Yvonne	9/27/2007	6/18/2008
23	HS Math Team #1	Hills, Judy	9/27/2007	6/18/2008
24	HS Math Team #2	Hills, Judy	9/27/2007	6/18/2008
25	HS Choir Accompanist	Hunter, Ann	9/27/2007	6/18/2008
26	HS JSA Advisor	Elms, Dawn	9/27/2007	6/18/2008
27	HS Dept Head Chair	Headlee, Jack	9/27/2007	6/18/2008
28	HS Math Co Chair	Hills, Judy	9/27/2007	6/18/2008
29	HS Math Co Chair	Henry, Amie	9/27/2007	6/18/2008
30	HS Language	Ridgway, Sheelah	9/27/2007	6/18/2008
31	HS PE, Health, Arts	Fairhart, George	9/27/2007	6/18/2008
32	HS Social Studies Chair	Moeller, Mike	9/27/2007	6/18/2008
33	HS Student Support & Serv.	Edwards, Steve	9/27/2007	6/18/2008
34	HS PSE	Hull, Tally	9/27/2007	6/18/2008
35	HS ISC	Needham, Billie	9/27/2007	6/18/2008
36	HS Science	Fincham, Bob	9/27/2007	6/18/2008
37	EHS COMPUTER TROUBLESHOOTER	Fritz, Alyse	9/27/2007	6/18/2008
38	EHS COMPUTER TROUBLESHOOTER	Mladenich, Jeff	9/27/2007	6/18/2008
39	TAP Teacher Mentor EES	Clague, Jim	9/1/2007	6/1/2008
40	TAP Begin Teacher EES	Huddleston, Kim	9/1/2007	6/1/2008
41	TAP Teacher Mentor EES	Headlee, Jack	9/1/2007	6/1/2008
42	TAP Begin Teacher EES	Nellenbach, Kelly	9/1/2007	6/1/2008
43	TAP Teacher Mentor EES	Ridgway, Sheelah	9/1/2007	6/1/2008
44	TAP Begin Teacher EES	Welsh, Stephanie	9/1/2007	6/1/2008
45	TAP Teacher Mentor EES	Hoffman, Margie	9/1/2007	6/1/2008
46	TAP Begin Teacher EES	Lucas, Weston	9/1/2007	6/1/2008

47	Dist Sponsor/ Cordes, Katie	Serdahl, Davina	9/1/2007	6/1/2008
48	HS Basketball HC Boys	Swartout, Mark	11/13/2007	2/12/2008
49	MS Asst FB	Swartout, Mark	9/12/2007	10/31/2007
50	MS Asst FB	Morrish, Tod	9/5/2007	10/31/2007
51	MS Wrestling HC	Cyrus, Kerry	11/6/2007	1/24/2008
52	MS Asst Wrestling	Hansen, Alex	11/6/2007	1/24/2008
53	MS Basketball HC Boys	Herres, Andrew	1/31/2008	3/27/2008
54	MS Asst BB Boys	Laurance, Cerena	1/31/2008	3/27/2008
55	MS Basketball HC Girls	Lund, Katie	11/6/2007	1/24/2008
56	MS Asst BB Girls	Herres, Andrew	11/6/2007	1/24/2008
57	MS Soccer HC Girls	Mcllraith, Rob	1/31/2008	3/27/2008
58	MS Asst Soccer Girls	Rush, Travis	1/31/2008	3/27/2008
59	MS Fast pitch HC Girls	Danielson, Erik	9/6/2007	10/30/2007
60	MS Asst Fast pitch	Mettler, Katie	9/6/2007	10/30/2007
61	MS Track HC	Herres, Andrew	3/31/2008	6/5/2008
62	MS Asst Track	Morrish, Jessica	3/31/2008	6/5/2008
63	MS Co-Asst Track	Nation, Bill	3/31/2008	6/5/2008
64	MS Co-Asst Track	Laurance, Cerena	3/31/2008	6/5/2008
65	MS Asst Track	Rush, Travis	3/31/2008	6/5/2008
66	MS Volleyball HC	Lund, Katie	9/6/2007	10/30/2007
67	MS Asst VB	Miller, Christy	9/6/2007	10/30/2007
68	Intramural Coordinator	Silcox, Lisa	9/12/2007	3/27/2008
69	HS Asst Basketball Coach	Swartout, Mark	9/18/2007	Resignation
70		Justin Kettman		
	Correction to Asst. Boy's Soccer Coach	(Submitted as Justin Carlman on 9-12)	02/25/2008	04/29/2008
71		Dan Fountain		
	Correction to Asst. Boy's Basketball Coach	(Submitted as Chris Hunke on 9-12)	11/13/2007	02/12/2008

E. Financials

1. August 2007 Payroll **\$ 1,054,885.10**
2. September 2007 Gen Ledger Fund Vouchers **\$152,222.71**
3. August 2007 Accruals Gen Ledge. Fund Vouch. **\$116,934.87**
4. September 2007 ASB Fund Vouchers **\$10,936.29**
5. August 2007 Accruals ASB Fund Vouchers **\$2,713.60**
6. September 2007 Capital Projects Fund Vouchers **\$16,816.41**
7. August 2007 Accruals Capital Proj Fund Vouch **\$224,960.50**
8. August 2007 Financial Report

Motion on Item #72

72	Asst HS FB Coach	Rob Mcllraith-One Year Provisional	08/15/2007	11/02/2007
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President Patterson wanted clarification on the one year provisional. The number of coaches hired is based on the number of students turning out. The numbers are coming in between 70 and 72, Over 70 is the cutoff to hire another coach. This will be a one year position. If the number of students is 70 or below next year this position will not be renewed. Mr. Miller made a motion to approve item 5-D-72. There was a second and the motion carried. There was some discussion about the salary schedule while the coaches were under negotiations.

**HEARING OF
INDIVIDUALS/GROUPS**

There were no Individuals/groups to address the board.

NEW BUSINESS

Mr. Patterson acknowledged Sean Andrascik the outgoing Student Representative. The board members in turn extended their appreciation of Sean during the term he served. They commented on his thoroughness, promptness and true caring during a real time of change. The smooth transition was a result of his representation. It was acknowledged what an asset Mr. Andrascik was to the board and student body. The board also acknowledged the incoming Student Representative Laura Severson and extended the fact that they looked forward to working with her. Sean thanked Superintendent Arment, Mr. Steedman and the board for the opportunity to serve on the board. He concluded it was a real learning experience and wished the best of luck to the board and Laura Severson for the upcoming and future years. Sean updated the board on the cross country experience he is having running with Graham Kapowsin. They had a tournament today against Rogers and he took 2nd in the meet. The coach told him that he feels Sean has an opportunity at state competition. Sean does wear an Eatonville School HS jersey when competing. He extended his gratitude for the districts support and for giving him the opportunity to be part of the co-op between Eatonville HS and Graham Kapowsin HS.

Policy 2410 and 2410P
Graduation Requirements

Changes were discussed. Mr. Miller made a motion to approve the changes. There was a second and the motion carried.

Policy 3210
Nondiscrimination

Changes were discussed. Mr. Lachney made a motion to approve the changes. There was a second and the motion carried.

Policy 3413
Policy 3413P
Student Immunization and life
Threatening Health
Conditions.

There was discussion on how the information would be passed on and where the immunizations would be accessed. Mr. Miller made a motion to approve the changes and to approve the addition of 3413P. There was a second and the motion carried.

Policy 2190P
Gifted and Talented Programs

Mrs. Fountain and the Highly Capable Program Educators met to update the policy and procedures on the gifted program. The policy was in order but the procedures needed to be updated. There was discussion with the board. Mr. Heinz made a motion to approve the changes to 2190P. There was a second and the motion carried.

Approval of Girls Volleyball
overnight trip to Shoreline
Community College

There was interactive discussion between the board and Mr. Jeff Olson. The team is asking that the district pay for the travel. The players will be paying for the overnight stay and their food. They will competing in the tournament and will be guests at the Shoreline Community College Volley Ball Game. Mr. Heinz made a motion to approve the trip. There was a second and the motion carried.

Don Hansler's Request to
Administer Testing to HS
Students

There was interactive discussion on the policy and what Mr. Hansler's intent with the testing is. The discussion included Student Representative Laura Severson, Mrs. Lucy Fountain and HS Principal Mr. Steedman. Points of discussion were. Tests are not validated and are not aligned with the state curriculum. Time to administer testing vs. taking more class time away from teaching. Students are tested out with all of the WASL tests done annually. Mr. Hansler's intentions with the results of the tests. The board gave consensus that the testing could be done after school hours with voluntary students. The board recommended that Superintendent Arment have a discussion with Mr. Hansler.

Policy 3414P
Infectious Diseases

There was discussion about the policy changes. There was discussion on the addition of reportable diseases, banning of mercury thermometers, HIV and Aids

training. Superintendent Arment explained that we do most of these procedures already. In most cases we do blood pathogen training the first day of employment. Mr. Miller made a motion to approve the changes to Policy 3414P. There was a second and the motion carried.

Policy 3421
Child Abuse, Neglect and
Exploitation Prevention

Policy 3421 was submitted for legal reference changes only. Mr. Heinz made a motion to approve the changes. There was a second and the motion carried.

Policy 5010
Non Discrimination and
Affirmative Action

Policy 5010 was submitted for approval of changes. Mr. Miller made a motion to accept the changes. There was a second and the motion carried.

President Patterson called a recess at 8:07pm for five minutes before going to the next agenda item.

**UNFINISHED BUSINESS
Superintendent Evaluation
Instrument**

The regular meeting reconvened at 8:16 pm. Attorney Bill Coats was available to provide input. The first draft of an evaluation tool to be used in the future for evaluating the superintendent was brought to the board members for input and ideas. There was much discussion, input and suggestions about the standards and goals and the proper wording of this working document. It was decided that one of the administrators that had taken the superintendent credential training and one board member would take the ideas along with the document and spend some time with Mr. Coats to go over the wording for the next draft of the document.

**Coaches Evaluation
Instrument**

There was discussion on the evaluation criteria that the board wants for the coaching evaluations. Superintendent Arment asked for clarification on the board's philosophy.

**REPORTS
Principal Reports
Enrollment Report
Curriculum and Assessment
Report**

All three sets of reports were available for board information. There were no questions or comments.

BOARD COMMENT

Laura Severson:
Superintendent Arment has encouraged Laura to seek input from all students in the district. She has been in touch with Mrs. Heersink from Eatonville Elementary for feedback from students and will be gathering input from the middle school ASB President.

Ms Severson was excused to leave for the evening.

Mr. Lachney:

- Evans Resolution
- Customer Service Training – Superintendent Arment has made arrangements for a customer service person to come talk to the administrators and secretaries. They are looking to schedule a time that all can come together. He reminded Mr. Lachney that this is a one year goal.
- Mr. Lachney wants the board retreat before the budgeting process.

Mr. Miller:

- Extended thanks to Tim for his work on the evaluation instrument. Wanted to let Superintendent Arment know he was available to go to Mr. Coats' office to work on the evaluation tool.

Mr. Heinz:

- Thank You to the Administrators for staying for the board meeting.
- Expressed his appreciation of the monthly reports.

Mr. Patterson:

- Echoed what Mr. Heinz stated.
- Wants to include his appreciation to Superintendent Arment. He knows he is working extensively on a number of issues.

- Encouraged the board to review the information that was given to the board by Mr. Jacobson. There will be a Special Services discussion at the November 14th work study.
- Levy Timelines. Looking for levy chairs that are good communicators.
- Reminded the board that we operate as a group. Please be careful about building up undo expectations. Be good listeners.

**SUPERINTENDENT
COMMENTS**

Superintendent Arment:

- Thanked the board for the great discussions
- The letter that the board sent to all of the staff extending your gratitude was met with good reactions. The letter was appreciated.
- While the levy is important the big election is February 14th, 4204 Simple Majority. It is important. We need to focus on this issue.
- It has been recommended by several sources that the levy go on the March ballot instead of the February ballot. He will get information supporting this out to the board.

EXECUTIVE SESSION

**Contract
Personnel
Legal**

President Patterson adjourned the meeting at 10:28 pm for a five minute break. The board would then go into executive session to address contracts, personnel and legal items, for approximately one hour. President Patterson announced that there would be no additional action taken.

ADJOURNMENT

President Patterson reconvened the regular board meeting and immediately adjourned the meeting at 11:30pm.

Timothy R. Patterson, President

Raymond F. Arment, III, Secretary to the Board

Debra Hamilton, Recording Secretary