

**Eatonville School District
Board of Directors Meeting
May 28, 2008, 7:00pm
Eatonville School District Board Room**

CALL TO ORDER

President Tim Patterson called the meeting to order @ 7:00 pm. Also present were, Mr. Robert Homan, VP-Director, Mr. Kirk Heinz, Director, Laura Severson, Student Representative, Superintendent Raymond Arment, Ms. Cathy Bryant, HR/ Business Manager and Ms. Debi Hamilton, Recording Secretary. Mr. Bruce Lachney, Director, was absent. Administrators present were Mrs. Lucy Fountain and Mr. David Jacobson.

FLAG SALUTE

President Patterson asked Ms. Severson to lead the flag salute.

**CONSTRUCTION
UPDATE/ITEMS**

Ms. Kasey Wyatt gave an overview of the report that was provided for the board. There were questions and interactive discussion. The board thanked Ms Wyatt for her report

**Ms Kasey Wyatt-EHS
Mr. Jeff Greene EES, WES**

A report on Eatonville Elementary and Weyerhaeuser was provided for the board. Superintendent Arment talked about the traffic study concerns for WES. They are cleared. Mr. Greene arrived at 7:10. He introduced Mr. Ron Seehafer who will be on site during construction. Mr. Greene gave an update to the board and provided them a verbal timeline for future items. There was discussion about the flood issues at WES and a hearing with the Town of Eatonville. The board asked for the construction reports for EES and WES to be done separately. They discussed how the budget information was being presented. The board directed that the contingency fund be allocated to show a truer budget. Mr. Greene will change the way the allocations show and provide the board with separate monthly updates. The board thanked Mr. Greene for the updates

**COMPANIONSHIP
PROGRAM**

Mrs. Gretchen Sharpe updated the board on what the Companionship Program was involved in this year. One of the events was a senior prom that was held the same weekend as the general education students' prom. The program joined forces with Youth Connection on some of the events this year. The facilities for those events are free of charge.

Kayla Little, who is the general education student representative for the Companionship Program, is a senior this year and will be moving on. She coordinated Companionship events with High School general education students from Mrs. Steedman's class. Kayla feels that many of the students that have been involved have grown and feels it has been a positive experience. There were questions from the board. Superintendent Arment thanked Mrs. Sharpe for everything she has done with the program. There was interactive discussion about the outside districts that participate.

**INDEPENDENT STUDY
CENTER ANNUAL REPORT**

**Ms. Billie Needham
Brian Kirkman
Chelsie McDaniel
Elyse Hammarsten**

The board was presented with a power point presentation on what the ISC did for the 07-08 SY. Mrs. Needham introduced student leaders Brian Kirkman, ISC President, Chelsie McDaniel, Vice President, and Elyse Hammarsten, ISC Representative. These students gave the presentation. There were questions from the board. The board thanked the students and Mrs. Needham for the presentation.

CONSENT AGENDA

Mr. Homan made a motion to approve the consent agenda. There was a second and the motion carried.

- A. Approval of School Board Minutes:
 - 1. May 14, 2008
- B. Approved Classified Human Resources Recommendations:
- C. Approved Certificated Human Resources Recommendations:

1. Retirement of Gary Garland, Athletic Director/Dean of Students, effective end of 07-08 SY.
 2. Consider resignation of David Jacobson, Columbia Crest Principal and Special Education Director, effective end of 07-08 SY.
- D. Extra-Curricular Appointment/Resignation Recommendations:
- | Position | Name | Start Date | End Date |
|---------------|---|----------------|----------|
| E. Financials | | | |
| 1. | April-2008 Payroll | \$1,159,604.02 | |
| 2. | May-2008 Gen Ledger Fund Vouchers | \$269,360.37 | |
| 3. | May-2008 ASB Fund Vouchers | \$35,749.30 | |
| 4. | May-2008 Capital Projects Fund Vouchers | \$64,634.46 | |
| 5. | April-2008 Financial Report | | |

HEARING OF INDIVIDUALS/GROUPS

Mr. Steve Collins: Talked about the school district looking for a Special Education Director. He suggested the district hire a firm to fill this position.

Mrs. Tina Schmidt: Talked about non district employees being involved in interview committees. She supports this.

Mrs. Sally Betschart: Supports well rounded interview teams. She has sat on interview teams at Franklin Pierce and supports community members being on the interview teams.

Mrs. Gretchen Sharpe: Put together an informal information survey from other school districts about community members being a part of the interview process. She shared that information with the board.

NEW BUSINESS

Surplus Sale for Instructional and library materials.

Mrs. Fountain talked about selling the extra items (surplus sale) that the district will not be using any longer. She would like to combine the sale of these items with old books. She is asking permission to: 1. Hire someone who would keep a % of the sale of these items to sell them on e bay. 2. Have a surplus sale the last two days of school. There was discussion. Mr. Homan made a motion to approve a surplus sale for instructional materials and books. There was a second and the motion carried.

E-Bay Sales
Mr. Heinz made a motion to approve e bay sales pending legal counsel. There was a second and the motion carried.

Donation to Eatonville School District Nurses Fund

Mr. Heinz made a motion that we accept the anonymous donation to the nurse's fund. There was a second and the motion carried.

Increase substitute pay from \$110.00 to \$115.00

Ms. Bryant explained that we are looking to update the sub pay. There was discussion. Mr. Homan made a motion to approve the new sub pay rate of \$115.00 per day. There was a second and the motion carried.

Resolution # 540 WIAA

WIAA Sunday Waiver

This is an annual resolution. Superintendent Arment explained WIAA and the Sunday Waiver. Mr. Heinz has offered to be available to be the board contact if Mr. Lachney cannot participate. Mr. Heinz made a motion to approve Resolution 540 and the Sunday waiver. There was a second and the motion carried.

UNFINISHED BUSINESS Policy 3241P

Mr. Homan made a motion to approve Policy 3241P with noted changes. There was a second and the motion carries.

Athletic Code

Mr. Homan had a question about why the HS athletic code is not the same as the MS. There was interactive discussion about the Substance Abuse Procedures. The board feels the grade checks need to be the same for both the HS and MS. There was interactive discussion. This is something they want to see done in the future. Mr. Heinz made a motion to approve the athletic code as submitted. There was a second and the motion carried.

SEAG

Superintendent Arment gave an overview of the legal counsel's discussion about having non employed members on hiring committees. See Below:

The Superintendent and Ms. Bryant met with Mr. Coats on May 22, 2008 to gather advice on SEAG participation on special education department staff hiring committees.

Principles:

- If the interview team does not do it right, (violates hiring and employment law) the district may be exposed to a major liability.
- Individuals (and their spouses) could be named as co-defendants and district liability coverage would not extend to non-employee hiring committee members.
- Superintendent's Contract Paragraph 2.2. states:

. . . The responsibility of the selection, placement and transfer of personnel shall be vested in the Superintendent.

- The superintendent holds ultimate responsibility for the hiring process and recommendations to the school board. If there is an issue with a staff member, then that should follow the process stated in School Board Policy 4220
- The process of hiring an individual public employee is not a matter of public record and confidential. The exception is the process for hiring a superintendent.

Superintendent Arment said the attorney described a hiring process currently undergoing litigation where the district did not adhere to appropriate prescreening, application scoring, consistent team composition, confidentiality, candidate selection for interview, interviews, recommended candidate to the superintendent. In sum, there was no apparent relationship between the established hiring process, scoring and the recommendation. He said there is no good outcome for the district.

Attorney Counsel:

- Community members should not be on the on screening group
- Entire hiring process must be run and controlled by a very knowledgeable individual and not subject to debate.
- Each member must sign a written agreement on confidentiality
- School district employees may forfeit their jobs if they violate the agreement.
- Community members- ????
- There is no statutory right for community members to sit on school district hiring committees.
- Superintendent is the final decision maker in making the final candidate recommendation to the school board.

Traffic Safety Study Program

There was discussion about the Traffic Safety program contract. Mr. Alex Hansen discussed some of the points of the contract. There was further questions and interactive discussion.

Mr. Heinz made a motion to approve the Traffic Safety program and set up an agreement with ESD 113 for the 08-09 SY. The cost will be determined by the district. There was a second and the motion carried.

The Traffic Safety Education policies will be looked at an upcoming meeting.

**REPORTS
Enrollment Reports
Principal Reports
Unreserved Balance Fund Report**

Provided for the board.

BOARD COMMENT

Mr. Homan: Talked about the ASB budget. The ASB budget has decreased significantly without pop sales for the last two years. How can we help? To be put on the next agenda.

President Patterson: Congratulations to the Eatonville School District Transportation Staff. They received a 100% score on the Washington State Patrol fleet inspection. It was relayed that they were in the top 3%.

Mr. Alex Hansen has received state wide accommodations for traffic instruction. Asked about how lunch program works with milk and water. Ms Bryant explained. Difficult to enter and exit west end of parking with large trucks parked on the side at EMS/EHS. Asked the district to look into this.

**SUPERINTENDENT
COMMENTS**

None

EXECUTIVE SESSION

Adjourned to executive session at 10:00 pm for approximately 20 minutes. Mr. Patterson announced at 10:20 pm that the executive session would extend another 15 minutes.

The executive session adjourned and the regular board meeting reconvened at 10:36pm.

ADJOURNMENT

President Patterson adjourned the regular meeting at 10:36 pm

Timothy R. Patterson, President

Raymond F. Arment, III, Secretary to the Board

Debra Hamilton, Recording Secretary